

## **OPTOMETRIC TECHNICIAN – JOB DESCRIPTION – Moreland Vision Source**

We are seeking a detail-oriented Optometric Technician with great people skills to join our team. The Optometric Technician will assist an optometrist by providing eye health testing such as visual acuity, glaucoma screening, blood pressure testing, pupillary distance, opto map photos, visual fields, auto refraction, taking patient health information and dialoguing with the doctors. In addition, the technician would assist other departments with projects as needed, attending online trainings and team meetings.

### **Requirements:**

- A high school diploma or equivalent.
- Para-optometric certification is helpful.
- Excellent organizational, communication, and interpersonal skills.
- A strong attention to detail.
- The ability to multi-task.
- Great listening skills.
- Able to follow instructions and established protocols
- Able to work with delicate tools and materials.
- Able to work in a busy office handling multiple patients
- Team player – respectful and patient with all customers and staff
- Computer skills includes Microsoft Office, Google, vendor portals, and highly adaptive to using new software programs.
- Must have good basic math skills.
- Must be able to handle payments using cash and credit card.
- Must be able to lift 20 to 30lbs, able to stand, lift, sit, reach, type, text and speak by phone.
- Must have reliable transportation.

### **HOURS:**

Schedule hours 30-40 hours per week Monday through Friday and some Saturdays. No Sunday hours. Office hours range from 8:00am to 6:00pm – some opening and closing shifts will be required.

### **Benefits and Wage: Base on experience.**

Discount on glasses and routine eye exam after 90 days.  
Health insurance percentage paid. Dental program offered.  
Paid holidays.  
Wage commensurate with experience.

To apply: Send resume and cover letter to [mvstaff@visionsource-moreland.com](mailto:mvstaff@visionsource-moreland.com)  
[www.visionsource-moreland.com/](http://www.visionsource-moreland.com/)